

REGULAR SESSION

These are the minutes of the Regular Session of the City of Adams, WI held on October 19, 2015 in the City Municipal Building.

The Pledge of Allegiance was recited.

Meeting was called to order by Mayor LaQuee. On roll call were Alderpersons Eggebrecht, Hanson, Hilson, Marti, Roseberry, Mayor LaQuee, Chief Anderson and Street Superintendent Bob Berry. Alderperson Pantaleo was excused.

Motion by Hanson, second by Eggebrecht to approve the minutes of the meeting held October 5, 2015. Roll call vote, all voted aye.

Petitions and Communications:

Report of Standing Committees:

Public Safety Committee:

Motion by Hilson, Second by Menck to approve the minutes of the July 15, 2015 meeting. All voted aye.

Petitions & Communications:

A discussion was held regarding the rough railroad crossing.

Agenda Items

Discussion/Recommendation Revised Emergency Operations Plan (EOP): Recommendation by Hilson, Second by Menck to approve the plan. All voted aye.

Discussion/Approve Police Officer Resignation and Employment: Approved by Pantaleo, Second by Menck to accept Officer Matt Sherd's resignation, official last day November 12th, and to accept the hiring of Kyle Simmons to start January 1, 2016. All voted aye.

Police Department Update: A discussion was held regarding new equipment, and that Chief Anderson will bring it to the Finance Committee.

Approve/Update Relating to Building Inspector-Zoning Administrator's Detailed Report: Motion by Hilson, Second by Menck to approve report. All voted aye.

Finance Committee:

10/7/15 - Motion by Hilson, Second by Roseberry to approve the minutes of the September 21, 2015 meeting as printed. All voted aye.

Petitions and Communications: None.

Agenda Items:

Discussion Relating to Refinancing. Mr. Cohen explained that the current loans have balloon payments, the payment in 2016 is over \$174,000.00 and the other balloon in 2018 is over \$259,000.00. Refinancing the two loans will help the cash flow. It was the consensus of the Committee to send the refinancing to Council for both loans for five years, monthly payments will be \$7,846.65 at 1.92% with Royal Bank.

Review 2016 Budget - Draft. The proposed budget was reviewed. Mr. Cohen discussed several options including a Property Tax Equivalent that is paid from the Utility. He will review the PSC Annual Report and the Department Heads are to meet and review the budget Expenditures.

10/14/15 - Motion by Hilson, Second by Pantaleo to approve the minutes of the October 7, 2015 meeting as printed. All voted aye.

Petitions and Communications: Mayor LaQuee stated that he talked to MSA regarding extending TIF#2 and using TIF#3 funds to help assist the TIF#2 deficit. Both would need to go before the Joint Review Board and the costs to MSA would be \$6,000-\$7,000. He spoke to Nathan Ward from US Cellular and they are in a rush to start building the tower. US Cellular is paying the cost to run fiber optic from Marquette-Adams Telephone Coop to the tower.

He gave an update on the Cable Advisory meeting. The representative from Marquette-Adams as well as representatives of A-F High School and the County attended. Discussed was programming and the possibility of installing fiber optic in the City. They estimate the project cost at \$2.5 million and gave preliminary statistics. He said this could be paid out of TIF funds, if included in the TIF. It was a consensus that when the School gets the cable channel running with City information and streamlining our Council meetings we would start payment again, if approved by Council.

Mayor LaQueue asked what our debt limit is. Winters stated our GO debt limit is \$2.7 million. That does not include our revenue bonds annual payments of \$329,254.00 for the Safe Water Drinking or Rural Development and distributed the details for both. She also distributed copies of several funding options for Local Governments.

Mr. Cohen stated that the three newest loans were previously paid out of TIF #2 and were changed to TIF #3. The auditors have questioned the transfer as they were TIF #2 debt only. In the 2016 budget he did budget the portions out of TIF #2 and out of TIF #3 the way they were. If through the audit the Auditors can transfer the debt back to TIF #2 if it shouldn't have been transferred. Roseberry asked what the most ideal & beneficial way would be to do the changes. Mr. Cohen stated to wait to see what happens with the TIF increments rather than spend the money. We would have to do something eventually as it is about \$500,000 deficit. The increments will be covering the debt with about \$30-\$40,000 overages to reduce the deficit and he does not think the deficit will be down by the end of 2020 (the year TIF #2 terminates). You can decide in the next year or two, wait to see how 2015 ends, but thinks we will still be in the deficit. They budgeted \$85,000 in 2015 to come from TIF and that isn't going to happen.

Agenda Items:

Review 2016 Budget - Draft. Mr. Cohen presented the proposed 2016 draft budget. He stated the Tax Equivalent in the Water Utility was over \$104,000 and the Utility could not afford that. There was a base amount going back to 1994 of \$30,732. We asked the PSC if we could put that in as revenue and forgive the difference and they said we could. Adding the Tax Equivalent in the General Fund Budget, we only had a \$4,000 difference, and was that was balanced by the Department Heads. He stated the resolution the PSC wants approved should be forgiving anything over \$130,000.00. The City will levy \$302,147, an increase of \$2,147. Winters stated with the TIF Increments total City levy will be \$400,821.00. We will receive our total Assessed Value after the Board of Review adjourns, which calculates our Mill Rate.

Chief Anderson stated he understands that we are in hard times and everyone is willing to do their share to save. He believes we have accomplished that by working together. Street Superintendent Berry agreed and stated that they will maintenance all the equipment that they can to save money. He was pleased with the increased line item in Streets. There are updates that are needed in the Sewer Department.

Winters stated the PSC has suggested another simplified rate increase in 2016. As for a Sewer increase, that is not regulated by the PSC.

Roseberry questioned adding the US Cellular funds to the Budget. Mr. Cohen stated when we start receiving the funds, the budget can be amended anytime.

Mr. Cohen was commended for all his effort on the budget.

Cable Advisory:

Motion by Eggebrecht, Second by Roseberry to approve the minutes of the April 1, 2015 meeting as printed. All voted aye.

Petitions and Communications - Channel 4 – Bob Goodhue is in charge of recording and posting meetings. The school is looking to purchase new equipment at the cost of up to \$30,000 if the City is going to go forward.

Jerry Schreider from Marquette-Adams Telephone would work with the school to get them set up as well.

Discussion Relating to Programming - Jerry Schreider presented information regarding getting Marquette Adams Fiber Optics into the City. The cost will be approximately \$2.5 million. State grants from \$500,000 to \$1.5 million may be available. The Mayor will be looking into them.

Public Works Committee:

Motion by Hilson, second by Eggebrecht to approve the minutes of the August 12, 2015 meeting as printed. All voted aye.

Petitions and Communications: Discussion held regarding converting street lights from incandescent to LED and looking into grants to defer the cost. In conjunction with the Arbor Day Celebration pine trees on Cedar Street at Burt Morris Park will be replaced with red maples from the City's tree nursery.

Agenda Items:

Introduction of Matt Morrow from MSA: Matt is working with Street Superintendent Berry in updating the City's 5 year capital plan and will start looking into grants and loans to help defer costs. Discussion held regarding a proposal of constructing a sidewalk over the railroad tracks to the flea market during DOT STH 13 road resurfacing.

Discussion on Local Road Improvement Project: Street Superintendent Berry discussed the state local road funding for 2016 and explained it's the city's year to receive funding up to \$8300 with a minimum match from the City of \$8300. This funding is available until 2021. Mayor LaQuee suggested using the funds to black top Walker Street.

Discussion on Sewer Line Replace Hwy 13 and Sherman St.: The manhole on west Sherman Street is 50% full, east Sherman Street is empty and some sewer line blockage from possible bend in pipe. Street Superintendent Berry and MSA will be working with DOT, proposing to survey and get bids to repair sewer line going under Hwy 13 during the STH 13 project.

Discussion Regarding Meter Replacement at WWTP: No discussion was held.

Discussion/Recommendation Regarding Sewer Credit at 228 N Linden St: Recommendation by Hilson, second by Menck to approve credit in the amount of \$123.29. All voted aye.

Discussion Regarding Security Camera's for Burt Morris Park: Tabled until Chief Anderson and Street Superintendent Berry have time to look into options.

Report on Public Works Department Activity: Leaf pick up has started, Street sweeper is being utilized to also pick up leaves in curb lines, Fall equipment maintenance has been completed, Taking plow off of #45 truck and putting on #55 truck, Flower boxes are being pick up.

Mayor LaQuee proposed replacing the flags on Main St with smaller ones in the Spring. VFW may donate.

Fire District:

Motion by Berry, second by Euclide to approve the minutes of the September 10, 2015 meeting. All voted aye.

Petitions & Communications: A discussion was held regarding 3 budget scenarios for 2016. Most municipalities approved the #3 budget.

Finance Report: \$8,580 grant was accepted and waiting on result from the DNR on a \$2,500 grant. Motion by Cook, second by Hammond to approve the Finance Report. All voted aye.

Chief's Report: The fire station and ambulance will be kept separate due to liabilities involving prescription drugs on fire station property. Fire station will be built by 2017. Fire trucks will be replaced after new building is complete. If the fire truck continues to pass DOT tests, the 2017 date for replacement can be extended.

Report of City Officers:

Mayor LaQuee: Reported that we have met with a representative of Marquette-Adams Telephone and will continue to work with them in hopes to run fiber optics cable throughout the city. This would be expensive and due to funding, it may take five years. He commended Jeff Cohen and the Department Heads for their assistance on the 2016 budget. He sent a letter to the Wisconsin Department of Transportation regarding a pedestrian crossing over the Railroad Tracks when they begin that project. With the Local Road Improvement Project funds he suggested paving the area on North Walker Street by the Water tower.

Chief Anderson: Reported the Holiday Parade will be November 28th. They have got a confession from the boy on the vandalism two weeks ago and have a lead on this weekend's vandalism.

Street Superintendent: Reported he will be looking into video equipment the Village of Friendship has and the School. Nick Hiller had volunteered to sand blast the vandalism done again at Burt Morris Park. The leaf vac will be out every Monday until it starts snowing. With the power outage last week, they will need to look into their radios as they are on an electric repeater system or in a situation as that, use a generator for them to work.

New and Unfinished Business:

Motion by Marti, second by Hilson to Approve Resolution 2015-24R Adopting the Adams County All Hazards Mitigation Plan Update. Jane Gervais, Adams County Emergency Management Director stated that she along with representatives from the City and Village updated the Plan. The Plan addresses natural hazards and if not adopted the City may not be eligible for federal funding in the event of an emergency. The County receives a Grant for the cost which has to be updated every five years. **Roll call vote, all voted aye.**

Motion by Eggebrecht, second by Hanson to Approve Resolution 2015-24R Authorizing the Sale of Lots to Wisconsin Mats, LLC. Roll call vote, all voted aye.

Motion by Eggebrecht, second by Hilson to Approve Refinancing of (TIF) Loans with Royal Bank in the amount of \$448,565.00 for a 5 year term. Roll call vote, all voted aye. Motion by Eggebrecht, to amend the motion to include and authorize the Mayor and Clerk to sign, second by Marti. Roll call vote, all voted aye.

Motion by Marti, second by Hilson to Authorize Issuance of Temporary Class “B” (Special-Picnic) License to Radio M (*New Year’s Eve party*). Roll call vote, all voted aye.

Motion by Hilson, second by Marti to Approve Payment of Bills. Roll call vote, all voted aye.

Motion by Roseberry, second by Marti to Adjourn. Roll call vote, all voted aye.

Respectfully Submitted,

Janet L. Winters, WCMC, CMTW, CMC
Clerk/Treasurer